

# LCPAA

## Board Meeting

Date/Time: September 13th, 2022 at 6:30pm-8pm

Location: LCHS

Reporter: Shelly Alim

Attendance:

Jessica Krug

Jessica Seitz

Rachel Greenfield

Amanda Tuberville

Lisa Williams

Amanda DeBoo

Tad Williams

TOPIC	Details	Follow-up	Resolved
Call to Order	Call to order at 6:33pm	None	N/A
Move to approve August minutes	Motion Amanda Deboo Second Jessica Krug	None	N/A
<b>Finance:</b> J.Krug LCPAA  MPLT Treasurer Report	Close to being where we are last year at this time frame. Final quota number by Milo. Billing was stopped but will restart today due to MBI. Total quota is all needed.  MBI not update on the income statement yet.  Vocal numbers up for expenses. Milo asks if vocal can be changed from Vocal to Choral.  Emergency money kept on the statement for bank totals. What is the Gala money- wasn't there previously now is on there to reference it.	Milo Ellis to get total quota numbers to J. Krug           J.Krug will change this to reflect	
Fundraising: <ul style="list-style-type: none"> <li>• LCPAA Fundraising</li> </ul> J. Sietz for E. Leraris R. Martin	100 for 100 LCPAA- Lily Foundation not interested in assisting with this campaign.		

	<p>The Foundation has received the address and form letter and are running the print this week. Material for website give to foundation for processing donations.</p> <p>Next week Eric will stuff the trifold brochure and the invite to the Oct 13<sup>th</sup> event and get it mails.</p> <p>50/50 Raffles at MBI &amp; Classic- \$250 left for 50/50 from Leraris donations for Classic.</p> <p>Holiday Show Donor – no update</p> <p>Candy Sales- dates of sales, who is selling, how many cases. Potentially PA staff do it and Milo and Jennie can help set up if needed. Maybe do it every Thursdays so it is predicative for the student.</p> <p>Affiliation Fundraising- -Upcoming dine to Donates- chili Verde every month. City BBQ next Monday 19<sup>th</sup>.</p> <p>Events- MBI-great. Wrap up meeting scheduled for Monday 19<sup>th</sup>. Milo started a spread sheet on the event for pros and areas improvements. Milo mentioned that there will be some changes to be ran by the board.</p> <p>Holiday Boutique- 85 vendors paid. Sarah and Emily will be faculty at the</p>	<p>MBI-Any outstanding invoices or receipts please turn in to J. Krug.</p> <p>Tad to work on getting our signs out of storage.</p>	
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	<p>event as well. Marketing needs for this boutique-flyers at Panera and Starbucks, we can also do craft stores. Signs for the yard to put out around Nov 1</p> <p>The Classic- First meeting was held to assign leads to each area to work on.</p> <p>Student fundraising- Ruoff update- over 19K 3 more shows to go to.</p> <p>Fun run- update-made 20\$ on registration. There are pledges around 1400-1500\$ Could there be way we can do this with lower volunteers. Inclusion of the elementary school- there was not enough information put out and timeliness of getting it out to run clubs. Do we want to market to a larger crowd? Improved parameters need to be in place. Best to have these conversations with LN sooner than later to set goals.</p> <p>Fall Fundraiser- hit the goal. Pick update on Sept 21 and 26<sup>th</sup>. Looking at next fundraiser for pick up- Teachers need everything due on the same date with a window. Need one pick up, three school days for buffer time.</p> <p>Upcoming fundraiser- Poinsettias Sundaes</p>	<p>Next steps J. Sietz to follow up more and get more information on Ruoff.</p>	
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Scholarships	Fall Festival Gala- 2 volunteer- noon to 4pm, and 9pm- midnight one person. Need 4 people for first shift and seven more in afternoon.		
Volunteer R. Greenfield	People appreciated the Raffle.		
PR/Marketing/ Social Media T. Williams and A. DeBoo	<p>Website-review all LCPAA.org site and updating it. Banner pics updated. If anyone sees or knows that there is anything that needs updates, then let Amanda know.</p> <p>Choir page has all the audition results.</p> <p>Would like a clear delineation of curriculum and non-curriculum items.</p> <p>Fall play- tickets on sale by Oct 1. IT is general admission.</p> <p>Promo budget for the year- 500\$ for printing and postage- for everything.</p> <p>Events (productions) develop own budget.</p>	<p>Kudos to Amanda for doing this!!</p> <p>Milo agreed to this.</p>	
Hospitality	N/A		
Concessions	N/A		
Directors Cut	<p>Welcome packet to all parents- Vision- at every fall concert every kids' parents would have a welcome letter, schedule of events, contact sheet, and bumper sticker (decal).</p> <p>Indy music forever-scholarship program for vocal lessons.</p> <p>Band concert is Oct 5th</p>	<p>J.Sietz to compose letter.</p> <p>Shelly can help if needed</p>	
Next meeting October 11 <sup>th</sup>			