

**Lawrence Central Performing Arts Association
Board of Directors Meeting Minutes
November 9, 2022 - 6:30 PM**

Present: J. Seitz, J. Krug, E. Leraris, T. Williams, A. DeBoo, R. Greenfield, L. Williams, M. Ellis, A. Turbeville

1. Call to Order at 6:30 PM
2. Approval of October Board Meeting Minutes
 - a. Unanimously Approved
3. Finance
 - a. LCPAA Treasurer Report
 - i. See attached income statement
 - ii. Scrip Discussion
 1. Request made for individual to receive 100% of rebate secured via using RaiseRight (formerly Scrip); Current distribution of funds is 80% to individual, 20% to LCPAA as per LCPAA Board Policy for fundraisers. Discussion by the Board of pros/cons occurred. LCPAA Board voted to retain current policy. J. Seitz to follow up with individual.
 - b. MPLT Treasurer Report
YTD MPLT Expenses:
 - \$130k invested so far this year, working within our 2022 budget (no major issues)
 - Still have several major expenses coming, in addition to final meal plan and staff expenses (mostly flag and tarp invoices we have not received yet)CASH:
 - Quickbooks balance is around \$15k in our MPLT account. Regions actual account balance is around \$19,500 (have outstanding checks...)
 - Cash is lower than normal balance which is expected. Planning to receive \$20k from LCPAA in November (will need that to pay end of month bills), and final \$9600 in December. LN has completed all quota and subsidy payments. Request to LCPAA to get a \$20k payment as soon as possible.OTHER NOTES:
 - Have a few items to reconcile before season end: Foundation donations owed to MPLT (including a donation that lowered planned LCPAA payments), Shoe reimbursements, Hayride collections (in safe I hope), etc.

Unless DiaShamar has any other comments think we are in good shape as long as we get the November LCPAA payment.
4. Fundraising
 - a. LCPAA Fundraising
 - i. 100 for 100 for LCPAA - Not as successful as desired, to date \$600 received
 - ii. Lumina Grant for \$5,000 for scholarship received
 - iii. Power of 10 - Utilize students to fundraise, simple ask of \$10 per person, E. Leraris designed postcard, will be produced and distributed to students in class following Thanksgiving
 - iv. Holiday Show Donor Event - Due to a lack of donors, the event will not continue.
 - v. Candy Sales
 1. Bars sold as of 11/8 1487, Total profit as of 11/8 \$594, Selling every Wednesday and Thursday
 - vi. Affiliation Fundraising
 1. Upcoming Dine to Donates
 - vii. Event
 1. Holiday Boutique -
 2. The Classic - Meetings regularly occurring, seeking chair/co-chair for Cafeteria lead for the day of event
 - viii. Lucas Oil Usher/Ticket - Information will be shared regarding working at Lucas Oil as ushers and ticket takers.

- ix. E. Leraris to convene task force to discuss the equity of the distribution of funds raised by LCPAA, MPLT, LN Band Boosters, and LT Foundation; the goal for an initial meeting in January
- b. Student Fundraising
 - i. Ongoing Fundraisers
 - 1. Winter Fundraiser
 - a. November 15 - Forms and Money due to PA office
 - b. November 18 - Order due to greenhouse
 - c. November 30 - Flower delivery (2-4 window)
 - d. November 30 - 6-7:30 Pickup
 - e. December 1 & 2 - After Holiday Show Pick Up (remaining 30 minutes after the conclusion of show)

5. Scholarship

- a. Fall Festival (Gala) - Update - NA
- b. 2022-23 Scholarship Process - NA

6. Volunteer - NA

7. PR/Marketing/Social Media

- a. LC Open House - Thursday, November 10 - J. Seitz and T. Williams to be present to work the booth

8. Hospitality - NA

9. Concessions

- a. Holiday Boutique
- b. Holiday Show

10. Director's Cut

M. Ellis

11. Upcoming Events

- | | |
|-------------------|------------------------------------|
| a. November 11-13 | Fall Play Performance |
| b. November 16 | Fundraiser Order Forms Due |
| c. November 17 | Show Choir Cabaret |
| d. November 18 | Decorate for HCB and HS |
| e. November 19 | Holiday Craft Boutique |
| f. November 30 | Fundraiser Delivery & Pickup |
| g. December 1 & 2 | Holiday Show and Fundraiser Pickup |

12. Next Meeting

- a. Tuesday, December 13 at 6:30 PM

LAWRENCE CENTRAL PERFORMING ARTS ASSOCIATION

Income Statement
Year to Date October, 2022

Income	Actual		Annual Budget	Actual/ Budget
	Oct-22	Oct-21		
Quota	\$ 53,462	\$ 43,452	\$ 150,480	\$ (97,018)
Contests/Invitationals/Events				
Central Sound Classic	\$ 1,450	\$ 1,420	35,000	(33,550)
ISSMA State Finals		\$ -	2,500	(2,500)
Marching Band Invitational	\$ 7,121	\$ 7,016	6,000	1,121
Holiday Boutique	\$ 3,805		5,000	
Total C/I/E	\$ 12,376	\$ 8,436	48,500	(36,124)
Student Productions	\$ (1,963)	\$ 85	(26,500)	24,537
Fundraising	\$ 163	\$ 12,248	8,000	(7,837)
Donations	\$ 3,272	\$ 1,501	-	3,272
Gala	\$ 7,376	\$ 10,726	15,000	(7,625)
Other	\$ 141	\$ 20	-	141
Total Income	\$ 74,827	\$ 76,468	195,480	(120,653)
Expenses				
Administrative	\$ 808	\$ (887)	7,322	(6,514)
Band: Marching Band	\$ 44,935	\$ 53,125	77,350	(32,415)
Winter Percussion			-	-
Winter Guard	\$ 807	\$ 250	21,100	(20,293)
Band: Concert & Jazz Band	\$ 5,820	\$ (7,300)	21,430	(15,610)
Orchestra	\$ 465	\$ 2,835	20,500	(20,035)
Choral	\$ 15,852	\$ 6,369	80,700	(64,848)
Drama			400	(400)
Dance			3,800	(3,800)
Scholarships			2,500	(2,500)
Prior Year	\$ (4,149)	\$ (12,857)	-	(4,149)
Total Expenses	64,539	41,536	235,102	(170,563)
Net Income	\$ 10,289	\$ 34,932	\$ (39,622)	\$ 49,911

CASH		10/31/2022
Checking on Bank Statement	\$	23,767.88
Savings on Bank Statement	\$	148,877.45
Checking balance per QB	\$	16,166.56
Savings balance per QB	\$	148,877.45
Emergency \$\$ not available for spending		\$70,000.00
Total available for spending per QB	\$	95,044.01

Prepaid Expenses

2023 Classic	\$ 1,500.00	To Expense March 2023
Total Prepaid Expenses	\$ 1,500.00	

Notes this month:

*Scrip student/LCPAA distribution discussion item